



FARMINGTON TOWNSHIP FIRE DEPARTMENT

EMPLOYMENT APPLICATION

151 WEST COLLEGE STREET, P.O. BOX 273
WEST FARMINGTON, OH 44491
(330) 889-3024



DATE OF APPLICATION: _____

HIRE DATE: _____

NAME: _____
FIRST MIDDLE LAST

DATE OF BIRTH: _____ SOCIAL SECURITY NUMBER: _____

HOME/MAILING ADDRESS: _____

HOME PHONE: () _____ CELL PHONE: () _____

IN THE EVENT OF AN EMERGENCY, WHO SHOULD BE NOTIFIED?

NAME/RELATION: _____ PLACE OF BUSINESS: _____

HOME: () _____ WORK: () _____ CELL: () _____

DO YOU HAVE THE LEGAL RIGHT TO WORK IN THE U.S.? YES NO

IF HIRED, CAN YOU PROVIDE EVIDENCE OF YOUR LEGAL RIGHT TO WORK IN THE U.S.? YES NO

ARE YOU 18 YEARS OF AGE OR OLDER? YES NO

AVAILABLE START DATE: _____

DO YOU HAVE RELIABLE TRANSPORTATION TO GET TO AND FROM WORK? YES NO

ARE YOU INTERESTED IN? (CHECK ALL THAT APPLY ONE): PART TIME VOLUNTEER

ARE YOU WILLING TO WORK? (CHECK ALL THAT APPLY): WEEKENDS WEEKDAYS ROTATING SHIFTS
 HOLIDAYS

THIS SPACE INTENTIONALLY LEFT BLANK

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ONLY ANSWER THESE QUESTIONS IF YOU WANT TO BE CONSIDERED FOR A POSITION THAT REQUIRES DRIVING A FARMINGTON TOWNSHIP VEHICLE:

DO YOU HAVE A LICENSE/CERTIFICATION PERTAINING TO THE POSITION FOR WHICH YOU ARE APPLYING? Yes No
IF YES, PLEASE LIST ALL AND EXPIRATION(S).

DO YOU HAVE A VALID: DRIVER'S LICENSE? Yes No C.D.L. LICENSE? Yes No CLASS: A B C

HAS YOUR LICENSE EVER BEEN REVOKED OR SUSPENDED?
 Yes No IF YES, PLEASE GIVE EXPLANATION AND DATE:

HAVE YOU HAD ANY DRIVING VIOLATIONS WITHIN THE PAST THREE YEARS?
 Yes No IF YES, PLEASE GIVE EXPLANATION AND DATE:

WERE ANY OF YOUR JOBS DESIGNATED AS SAFETY SENSITIVE FUNCTIONS IN ANY DOT REGULATED MODE SUBJECT TO THE DRUG AND ALCOHOL TESTING REQUIREMENTS OF 49 CFR PART 40? Yes No

WERE YOU SUBJECT TO THE FEDERAL MOTOR CARRIER SAFETY REGULATIONS WHILE EMPLOYED? Yes No

TO BE ANSWERED BY ALL APPLICANTS

HAVE YOU EVER BEEN CONVICTED, PLED GUILTY OR NO CONTEST TO A MISDEMEANOR?

DO NOT INCLUDE CONVICTIONS THAT WERE SEALED ANNULLED OR EXPUNGED PURSUANT TO A COURT ORDER. A "YES" ANSWER WILL NOT NECESSARILY DISQUALIFY YOU FROM THE POSITION FOR WHICH YOU ARE APPLYING. ONLY THOSE CONVICTIONS THAT ARE SUBSTANTIALLY RELATED TO THE POSITION YOU ARE SEEKING AND CONSISTENT WITH FARMINGTON TOWNSHIP'S BUSINESS NECESSITIES WILL BE CONSIDERED. IN CONSIDERING THOSE CONVICTIONS, FARMINGTON TOWNSHIP WILL CONDUCT AN INDIVIDUALIZED ASSESSMENT TAKING INTO ACCOUNT VARIOUS FACTORS SUCH AS THE AGE AND TIME OF THE OFFENSE, SERIOUSNESS AND NATURE OF THE VIOLATION AND REHABILITATION. DO NOT REPORT ANY CONVICTION FOR A MINOR MISDEMEANOR DRUG VIOLATION AS DEFINED UNDER OHIO REVISED CODE 2925.11.

Yes No IF YES, **LIST ALL** CONVICTIONS, DATES, AND DESCRIPTIONS. USE ADDITIONAL PAPER IF NECESSARY.

HAVE YOU EVER BEEN CONVICTED, PLED GUILTY OR NO CONTEST TO A FELONY?

DO NOT INCLUDE CONVICTIONS THAT WERE SEALED, ANNULLED OR EXPUNGED PURSUANT TO A COURT ORDER. A "YES" ANSWER WILL NOT NECESSARILY DISQUALIFY YOU FROM THE POSITION FOR WHICH YOU ARE APPLYING. ONLY THOSE CONVICTIONS THAT ARE SUBSTANTIALLY RELATED TO THE POSITION YOU ARE SEEKING AND CONSISTENT WITH FARMINGTON TOWNSHIP'S BUSINESS NECESSITIES WILL BE CONSIDERED. IN CONSIDERING THOSE CONVICTIONS, FARMINGTON TOWNSHIP WILL CONDUCT AN INDIVIDUALIZED ASSESSMENT TAKING INTO ACCOUNT VARIOUS FACTORS SUCH AS THE AGE AND TIME OF THE OFFENSE, SERIOUSNESS AND NATURE OF THE VIOLATION AND REHABILITATION.

Yes No IF YES, **LIST ALL** CONVICTIONS, DATES AND DESCRIPTIONS. USE ADDITIONAL PAPER IF NECESSARY

EDUCATION

| | | | |
|--------------|--------------|---------------------|----------------|
| HIGH SCHOOL | CITY / STATE | EDUCATION / COURSES | YEARS ATTENDED |
| TECH. SCHOOL | CITY / STATE | EDUCATION / COURSES | YEARS ATTENDED |
| COLLEGE | CITY / STATE | EDUCATION / COURSES | YEARS ATTENDED |

CURRENT/FORMER EMPLOYMENT

(BEGIN WITH MOST RECENT EMPLOYMENT)

| EMPLOYER | DATE(S) EMPLOYED | JOB TITLE | EMPLOYER CONTACT INFO: (NAME/PHONE) |
|----------|------------------|-----------|--|
| | | | |
| | | | |
| | | | |

PERSONAL REFERENCES

NAME THREE (3) PERSONS, NOT RELATIVES OR EMPLOYERS, WHO HAVE KNOWN YOU FOR MORE THAN ONE (1) YEAR:

| NAME | CITY/STATE | TELEPHONE NO. | RELATIONSHIP | YEARS ACQUAINTED |
|------|------------|---------------|--------------|------------------|
| | | | | |
| | | | | |
| | | | | |

APPLICANT'S STATEMENT AND ACKNOWLEDGEMENT

THIS APPLICATION IS NOT COMPLETE IN ITS ENTIRETY UNTIL ALL STATEMENTS BELOW HAVE BEEN READ AND ACKNOWLEDGED BY SIGNING BELOW.

- (1) I CERTIFY THAT ALL OF THE INFORMATION FURNISHED ON THIS APPLICATION AND DURING THE APPLICATION PROCESS IS TRUE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND IN ACCORDANCE WITH THE INSTRUCTIONS IN THIS APPLICATION. I UNDERSTAND THAT ANY MISREPRESENTATION OR OMISSION OF FACTS CALLED FOR MAY RESULT IN REFUSAL TO HIRE OR, IF HIRED, MAY RESULT IN MY DISMISSAL AT ANY TIME REGARDLESS OF WHEN THE FALSE ANSWER OR OMISSIONS ARE DISCOVERED.
- (2) I RECOGNIZE THAT THIS EMPLOYMENT APPLICATION IS NOT AN OFFER OF EMPLOYMENT. I AGREE THAT IF I AM HIRED BY FARMINGTON TOWNSHIP, I WILL BE AN AT-WILL EMPLOYEE, MEANING THAT EITHER FARMINGTON TOWNSHIP OR I MAY END THE EMPLOYMENT RELATIONSHIP AT ANY TIME WITH OR WITHOUT CAUSE OR PRIOR NOTICE. I FURTHER UNDERSTAND AND AGREE THAT, IF HIRED, MY WAGES, HOURS, WORKING CONDITIONS, JOB ASSIGNMENT(S), AND COMPENSATION RATE(S) WILL BE SUBJECT TO CHANGE BY FARMINGTON TOWNSHIP.
- (3) I UNDERSTAND THAT FARMINGTON TOWNSHIP MAY SHARE THE INFORMATION CONTAINED IN THIS APPLICATION WITH OTHER FARMINGTON TOWNSHIP EMPLOYEES AND/OR ENTITIES FOR EMPLOYMENT AND ADMINISTRATIVE PURPOSES AND HEREBY CONSENT TO SUCH TRANSFER.
- (4) I HEREBY AUTHORIZE FARMINGTON TOWNSHIP TO CONDUCT ANY NECESSARY INVESTIGATION REGARDING MY BACKGROUND DURING THE EMPLOYMENT PROCESS AND IF I AM HIRED, THROUGHOUT MY EMPLOYMENT TO THE EXTENT PERMITTED BY FEDERAL, STATE, AND LOCAL LAW. I AGREE TO COMPLETE THE REQUISITE AUTHORIZATION FORMS FOR THE BACKGROUND INVESTIGATION. I HEREBY RELEASE ALL PARTIES FROM ANY LIABILITY IN CONNECTION WITH THE PROVISION AND USE OF SUCH INFORMATION. I AM ADVISED THAT A NEGATIVE BACKGROUND CHECK WILL NOT NECESSARILY DISQUALIFY ME FROM EMPLOYMENT. HOWEVER, IF I DO NOT MEET THE FARMINGTON TOWNSHIP'S EMPLOYMENT STANDARDS, I COULD BE SUBJECT TO TERMINATION.
- (5) I AGREE TO UNDERGO A PRE-EMPLOYMENT PHYSICAL EXAMINATION CONSISTENT WITH FEDERAL AND STATE LAW, IF REQUIRED.
- (6) I AGREE TO SUBMIT TO LEGALLY PERMISSIBLE DRUG TESTING AS PART OF FARMINGTON TOWNSHIP'S EMPLOYMENT PROCESS. I AGREE THAT ANY OFFER OF EMPLOYMENT IS CONTINGENT UPON MY RECEIVING A NON-POSITIVE TEST RESULT. EVIDENCE OF ILLICIT DRUGS IN MY SYSTEM MAY DISQUALIFY ME FROM EMPLOYMENT.
- (7) I UNDERSTAND THAT, IF HIRED, I MAY NOT HOLD OTHER EMPLOYMENT OR ENGAGE IN ANY OTHER ACTIVITIES THAT CREATE A CONFLICT OF INTEREST WITH FARMINGTON TOWNSHIP UNLESS FARMINGTON TOWNSHIP'S BOARD OF TRUSTEES HAS GRANTED ME PERMISSION TO DO SO.
- (8) I AGREE THAT ANY CLAIM OR LAWSUIT RELATING TO MY SERVICE WITH FARMINGTON TOWNSHIP MUST BE FILED NO LATER THAN ONE YEAR AFTER THE DATE OF THE EMPLOYMENT ACTION THAT IS THE SUBJECT OF THE CLAIM OR LAWSUIT. I WAIVE ANY LONGER STATUTE OF LIMITATIONS, AND I UNDERSTAND THAT MY AGREEMENT MAY REDUCE THE AMOUNT OF TIME WITHIN WHICH I WOULD OTHERWISE BE PERMITTED TO FILE A CLAIM OR LAWSUIT UNDER THE LAW. MY SIGNATURE BELOW CERTIFIES THAT I AGREE TO BE BOUND BY THE TERMS AND CONDITIONS STATED IN THIS APPLICATION, WHICH CONTAINS ALL THE UNDERSTANDINGS BETWEEN FARMINGTON TOWNSHIP AND ME CONCERNING THE TOPICS ADDRESSED HEREIN, AND SUPERSEDES ANY PRIOR INCONSISTENT UNDERSTANDINGS BETWEEN FARMINGTON TOWNSHIP AND ME ON SUCH ISSUES.

BY PROVIDING MY WRITTEN SIGNATURE BELOW, I CERTIFY THAT THIS APPLICATION WAS COMPLETED BY ME, AND ALL ENTRIES ON IT AND INFORMATION IN IT ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S _____ SIGNATURE DATE _____

FARMINGTON TOWNSHIP SUBSCRIBES WITHOUT RESERVATION TO ALL FEDERAL, STATE AND LOCAL STATUTES WHICH PROHIBIT DISCRIMINATION AGAINST ANY APPLICANT OR EMPLOYEE ON THE BASIS OF RACE, COLOR, SEX, RELIGION, NATIONAL ORIGIN, AGE, DISABILITY, OR ANY OTHER CONSIDERATION MADE UNLAWFUL BY APPLICABLE FEDERAL, STATE, OR LOCAL LAWS. FARMINGTON TOWNSHIP ALSO PROHIBITS HARASSMENT OF APPLICANTS AND EMPLOYEES BASED ON ANY OF THESE PROTECTED CATEGORIES. IT IS FARMINGTON TOWNSHIP'S POLICY TO COMPLY WITH ALL APPLICABLE STATE AND FEDERAL LAWS RESPECTING CONSIDERATION OF UNEMPLOYMENT STATUS IN MAKING HIRING DECISIONS. YOUR ANSWERS TO THE QUESTIONS IN THIS APPLICATION WILL BE EVALUATED SOLELY FOR THE PURPOSE OF DETERMINING YOUR QUALIFICATIONS TO PERFORM THE JOB FOR WHICH YOU ARE APPLYING.